



**Board of Library Trustees**  
**Gladys E. Kelly Public Library, 2 Lake Street, Webster, MA**  
**Minutes for Thursday, June 12, 2025**

**In Attendance**

Rich Franas, Board Chair, Susan Veshi, Vice Chair, Jeanne Mikels, Secretary, Martina Koziak, Treasurer, Mary Chabot, and Rena Klebart. Susan Buehler absent. Also present, Sondra Murphy, Library Director, and Evan Hale, Assistant Director and Board Clerk.

**Meeting Called to Order**

Meeting called to order at 5:03PM

**Minutes:**

Martina moved to approve the minutes as written; Mary seconded. Motion passed unanimously.

**Reports**

Trustees Report from the Director

Sondra spoke about Rebecca Ackerman saying she had started a couple of weeks ago and is doing a great job. Sondra attended the town meeting and the Friends' Volunteer Appreciation Event. Evan attended the MLA conference in Falmouth.

Warrants and Financial Reports

Martina spoke about the financial reports for this month and provided the following Warrant information:

Date	Description	Amount	Approved
04/29/2025	A/P	71,655.03	Y
05/02/2025	A/P	5,116.47	Y
05/13/2025	A/P	2,691.43	Y
05/16/2022	A/P	5,846.10	Y
05/22/2025	A/P	2,798.10	Y

Friends Update

Sondra gave an update on the last Friends' meeting, and spoke about planning for Bites, Books, and Blooms. There have also been discussions about program planning criteria. A \$10,000 Malser Grant was received to be used for music programs in FY26.

**Unfinished Business**

Strategic Plan Status

Sondra will bring an update next month because the new fiscal year's action plan starts in July.

Nest Update

The Nest is going well. Events related to small businesses have happened there, as well as non-business-related events suited to the space. Several people have inquired about using the technology resources in the Nest, and several jobs have already been completed.

#### Staffing Update

The Part-time children's assistant position was filled. We will hopefully be able to hire a new full-time position starting July 1st.

#### Grant Status

No updates.

#### July 4th Holiday Hours

We will be closed on Friday, July 4th for Independence Day.

#### Office Space Update

Sondra requested permission to dispose of the Microfilm reader, which is rarely used. Rich suggested a notification that the reader will be removed.

#### Advocacy Update

Rena attended the WDBA executive meeting, and they were interested in helping advocate for The Nest regarding new businesses opening in Webster. Rich will speak about the Library during the next Killdeer Island Club meeting.

#### Finance Committee

The finance committee gave us \$7,105 for HVAC repairs which occurred early in the fiscal year.

#### Friends Budget

Sondra gave an update on the FY26 Friends' Budget.

#### Federal Funding Update

Sondra handed out a flyer from the MBLC about potential ramifications of federal funding. We are going to make this flyer available to Library patrons.

#### **New Business**

#### Investment Portfolio

Sondra spoke about the investment portfolio and the Prudent Investment Account. The board discussed the Bartholomew Account transfer to the Prudent Investment Account, and that there was no vote taken to transfer the funds to this new investment account.

#### For the Good of the Order:

Sondra received a note thanking the staff for accommodating her hearing impairment at One Book, One Community.

#### **Adjournment**

Mary moved to adjourn; Jeanne seconded. Motion passed unanimously. Meeting adjourned at 6:42PM.

Respectfully submitted,

*Jeanne Mikels*, Secretary

*Evan Hale*, Clerk

**Exhibits** (to be posted on the Library Website)

Director's Report

Financial Reports

Minutes Approved: August 14, 2025