



Board of Library Trustees

Gladys E. Kelly Public Library, 2 Lake Street, Webster, MA

Minutes for Special Meeting Thursday, November 30, 2023

In Attendance

Rena Klebart, Board Chair, Rich Franas, Vice Chair, Martina Koziak, Treasurer, Sue Buehler, Mary Chabot, Evelyn Pappas. Jeanne Mikels, Secretary absent. Also in attendance Sondra Murphy, Library Director, Evan Hale, Assistant Director and Board Clerk. Friends members in attendance Robin River, Pat Nectow, Allisson Uccello, Anne-Marie Palermo, Elizabeth Procter-Gray and Judy Keegan.

Meeting Called to Order

Rena presented an overview of the purpose of this meeting, primarily to go over the newly approved Strategic Plan for the Library. Meeting called to order at 7:10PM

Strategic Plan Overview

Rena presented background information on the creation of the Strategic Plan giving us a much better understanding of the Town and Library. Rena spoke about the five key findings determined by the Strategic Plan, Adaptation, Community, Staff, Facilities, and Programs & Services. Sondra spoke about statistics for the Library that highlight our growth. Sondra also spoke about comparison data with other Libraries and the necessity to advocate for additional staff members: 1 full-time and 2 part-time. She highlighted what we could gain by adding these additional staff members.

Role of Trustees, Friends and Staff

Rena spoke about the role of the Trustees, Friends and Staff and how we can support one another. There is a plan to meet with the Board of Selectmen to share information about the planned request for additional staff members. There was discussion about the roles and responsibilities of the Friends, and how to best utilize individuals. There was also discussion about creating additional committees, and the best ways to utilize existing committees. Another joint meeting will be held at 6PM on January 25th.

Adjournment

Meeting adjourned at 8:02PM.

Respectfully submitted,

Evan Hale, Clerk

Exhibits (to be posted on the Library Website)

Minutes Approved: January 11, 2024