



GLADYS E. KELLY
PUBLIC LIBRARY

Exhibit Application Form

Welcome! The Library is pleased to offer individuals, groups or organizations the opportunity to display their art. The Exhibit space in the Community Room allows us to showcase artists and helps us to bring art to our patrons.

Please send the completed form to the Adult Services Librarian Jessica Fontaine at jfontaine@cwmars.org. For questions, please contact Jess via email, or by phone at 508-949-3880 ext. 1058.

Applicant/Group Name: _____

Address: _____

Telephone: (_____) _____ **Website:** (If applicable) _____

Email: _____

Would you like an artist Meet and Greet? Yes____ **or No**_____

Would you be willing to do a class or lecture on your skill set (with compensation)? Yes____ **or No**_____

- **Separately, please attach a brief description of your exhibit/work, an artist biography, a pricelist, and a list of all pieces to be included in the show.**

POLICY GUIDELINES:

- All work must be reviewed and approved by the Exhibit Committee prior to booking. Your application should include photographs of your work. For marketing and informational purposes, please include a headshot and whatever you'd like to share about yourself and your process.
- Work must be suitable for hanging.
- Insurance is not provided for displayed work; the artist assumes all the inherent risk. The Library provides normal security precautions associated with its general operation.
- The artist is required to install, hang and label the exhibit on the agreed upon date, and to remove the exhibit promptly. The Library takes no responsibility for any pieces left in the building after the close of business on the date the artist is scheduled to remove the art.
- Prices of items for sale may be posted in a binder provided by the Library. Exhibit material sold during the exhibit may not be removed before the end of the exhibit.
- All payments are to be made directly to the artist.
- The artist may consider making a donation to the Library.
- Opening receptions and Meet and Greet events are optional, any food and/or nonalcoholic beverages served will be the responsibility of the artist.

Requested Period of exhibit: Month: _____ Year: _____

Alternate Dates: Month: _____ Year: _____

Acknowledge the above information, and your agreement to comply in good faith, with signature below.

Exhibitor's Signature: _____ **Date:** _____